

# Rolleston Parish Council

## Minutes of the Meeting held on Monday 19th July 2021 in the Village Hall

Present: Cllr Tim Harries (In the Chair)  
 Cllr Pati Colman  
 Cllr Jane Geraghty  
 Cllr Christine Salter  
 Cllr Richard Thackeray

**In Attendance:**

Cllr Sue Saddington (NCC)  
 Cllr Roger Blaney (District Councillor, NSDC)

Members of the Public: 10

|        |   | <b>Action</b> |
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| 97/21  | <p><b>Apologies for Absence</b><br/>           Cllr Tony Hillary and Cllr Lucy Sole</p> <p>The meeting was declared quorate.</p>  |               |
| 98/21  | <p><b>Minutes of the Meeting</b> held on Thursday 24th June 2021 were accepted as a correct record and signed by the Chairman.</p>  |               |
| 99/21  | <p><b>Matters Arising not on the Agenda</b><br/>           Two invoices, and a recommendation from the internal accountant for the inter-account transfer of VAT recovered, had been received since the agenda had been published and were added to Finance. An e mail from a member of the public about Jubilee Garden, a report of a meeting held with a representative of Southwell Racecourse, and a notification letter from Highways England were also added to the agenda.</p>   |               |
| 100/21 | <p><b>First Open Session</b><br/> <b>Nottinghamshire County Council</b><br/>           Cllr Sue Saddington reported on her liaison with Network Rail with regard to the continuing failures of the barriers on level crossings in the Parish.<br/>           A member of the public raised concern that the NCC-owned property at 18 Fiskerton Road had been kept empty for so long.</p> <p><b>District Council</b><br/>           Cllr Roger Blaney said that only 2 responses had been received with regard to the planning proposals for the land to the rear of The Greenaway following their presentation at the last meeting. One of these had been from the Parish Council. He mentioned that a review was underway as to whether the market-led element of the scheme would be developed by NSDC or by a third party. He spoke about the new timetable for the Castle line which has fewer trains stopping at Rolleston, and the disruption to the timetable reportedly caused by a lack of rolling stock, union issues and self isolation of drivers and other staff.<br/>           Cllr Blaney said although the deadline to comment on the planning application (see 102/21) was Tuesday 20th July all comments received before the planning meeting would be considered. He also advised that if the case officer involved supported a decision by the Parish Council to support the application, then this would likely be dealt with by delegated powers rather than by Planning Committee.</p> <p><b>General Public</b><br/>           A report was received of the poor condition of the footpath running from Fiskerton Road parallel to Holly Court due to overhanging hedges, and also the damaged stile on the footpath at the rear of the Churchyard.</p> |               |

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| 101/21 | <b>Declaration of Interest</b><br>Cllr Salter declared interest for the Church grass cutting item   |            |
| 102/21 | <b>Planning</b><br>The following application had been received for consideration:<br>a. 21/01205/FUL Raised decking and covered seating areas to comply with Covid Guidelines (retrospective) at The Crown Inn, The Dapper Spaniel, Staythorpe Road, Rolleston NG23 5SG.<br><br>Comment was invited from members of the public present. Views expressed included that the pub was a coveted asset, of benefit to the village, and work to secure its future should be encouraged, whilst others commented on the adverse impact already experienced by close neighbours, particularly in terms of noise. A question was asked whether with Covid-19 restrictions and mandatory guidance having been lifted, there remained a need for the outside bar, and also whether the design of the roof of the structure might have the effect of amplifying or funnelling sound. The meeting was informed that the area is monitored by CCTV cameras and there are signs asking customers to be considerate.<br><br>Following lengthy discussion, the application was unanimously supported. It was also agreed that the Parish Council will includes comments in their response to NSDC with regard to the outside bar and possible effect of the roof structure.  | <b>TH</b>  |
| 103/21 | <b>Financial Matters.</b><br>The following invoices/transfers were unanimously approved for payment<br>a. Ulyett Landscapes Ltd: Invoice 70706 Corner Farm grounds maintenance £91.80 + £18.36 VAT = £110.16 (Corner Farm Account).<br>b. Ulyett Landscapes Limited: Invoice 70707 Jubilee Gardens and 2 acre field grounds maintenance £286.62 + £57.32 VAT = £343.94 (Main Account)<br>c. L. Ogilvie for preparation of the Annual Return for 2020/21 £220.00 ( Main Account).<br>d. Approval for an inter-account transfer from the Main Account to the Corner Farm Account for reclaimed VAT of £350.84 received into the main account for the period to 31.03.2021.<br><br>The following documents relating to the Annual Governance & Accountability Return (AGAR) for the 2020/21 financial year were presented by Cllr Harries, the Responsible Financial Officer, reviewed by the members and approved unanimously:<br><br>(i) Smaller authorities' Certificate of Exemption (AGAR Part 2)<br>(ii) Accounting Statements<br>(iii) Annual Governance Statement<br>(iv) Receipt & Payments Account<br>(v) Fixed Asset Register<br><br>It was also resolved unanimously that:<br><br>(vi) The Notice of Public Rights and Return be published<br><br>Cllr Harries confirmed the following balances in the Parish bank accounts:<br>Main Account: £15,661.17<br>Corner Farm Maintenance Account: £23,395.39<br>Current expenditure to date was pro-rata on budget. | <b>TH</b>  |
| 104/21 | <b>Footpaths and Highways</b><br>Issues with footpaths to be reported   | <b>THi</b> |
| 105/21 | <b>Flooding and Emergency Plan</b><br>It was noted that when the planning application is received for the land to the rear of The Greenaway, the applicant's proposals for relocation of the existing Resilience Store will need to be considered.  |            |

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|        | <p>Cllr Harries reported back on his recent meeting with the managing director of Southwell Racecourse. The work to relay the track surface is now planned to start immediately after Ladies Day on 15th August and is due to be completed by the end of November. The Racecourse have appointed haulage contractors to transport the material and one requirement is that all the vehicles will display the company logo for ease of identification and to monitor adherence to the agreed travel plan which excludes any vehicles passing through the village. If any vehicles are identified ignoring the travel plan, details should be provided to Cllr Harries to pass on to the Racecourse. A letter is expected to be received from the Racecourse setting out more detail, ahead of works starting. It is also anticipated that a further travel plan will be received for the removal of the current track surface material.</p> <p>Cllr Harries also reported that the Racecourse had invited the Environment Agency to review the operation of the flood alleviation work undertaken by the racecourse a few years ago, and a report had since been received concluding that whilst the scheme was broadly effective in protecting areas outside the Racecourse, it was not operating as modelled. A recommendation has been made to enhance the scheme by undertaking further works to channel floodwater into the existing holding lake more effectively, and to enhance the whole scheme to take account of an enhanced risk of flooding above the previous modelling. This would likely require a planning application to be made.</p> <p>Cllr Harries also asked about the bench on Jubilee Garden originally donated by the directors of the racecourse in 1994, and which is in a very poor state, and the Racecourse have agreed to repair or provide a new bench.</p> |                                   |
| 106/21 | <p><b>PC Owned &amp; Managed Amenities</b></p> <p>a. Gate to Play Park- estimate expected soon</p> <p>b. Play Park - Request received to lower the laurel hedge to improve sight-lines and security. This was approved and Cllr Colman will discuss this with Ulyett Landscapes.</p> <p>c. Jubilee Garden – maintenance update. The first phase of works has been completed, involving removal of overgrown shrubs and brambles. This has revealed some original plaques noting individuals sponsoring trees planted by villagers, and a discussion took place on how best to preserve these. A photographic record is to be made of the trees with their plaques which give details of the donors. A resident had asked that the plaques be removed and kept separately, but it was felt they should stay with the trees.</p>   | <p><b>PC</b></p> <p><b>TH</b></p> |
| 107/21 | <p><b>Community / Neighbourhood</b></p> <p>a. Grass cutting at the Church- The Parish Council had previously agreed an increased contribution to the church for upkeep of the churchyard. It was unanimously approved that the Parish Council would this year pay the contractors direct and be invoiced for 2 cuts totalling £370 plus VAT (the latter of which the Parish Council can reclaim).</p>  |                                   |
| 108/21 | <p><b>Ongoing improvements to Village Amenities</b></p> <p>a. Pictorial Signs update- The latest update is that they will be ready by the end of September.</p>  | <p><b>THi</b></p>                 |
| 109/21 | <p><b>General Correspondence Received</b></p> <p>A letter from Highways England stating there is to be essential maintenance work on the A46. The section which will affect residents the most is likely to be the closure between Cattle Market roundabout and Brownhills roundabout 12th August to 2nd September. A resident has written to Southwell Diocese about the dead trees near the Old Vicarage.</p>  |                                   |
| 110/21 | <p><b>Second Open Session</b></p> <p>It was reported that the Police have been attending the area around the Village Hall at night, possibly in response to the matters discussed at the Parish Council last month.</p>  |                                   |
| 111/21 | <p><b>Matters Raised in Open Session or received after publication of the Agenda (for report only)</b></p> <p>None</p>   |                                   |
| 112/21 | <p><b>Date of next meeting: Monday 6th September</b></p>   |                                   |

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|  | Cllr Harries closed the meeting at 9 p.m. and thanked all those attending. |  |
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